

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE  
BOARD MEETING**

**October 26, 2010**

**Minutes No. 332**

The J. Sargeant Reynolds Community College Board convened at 4:08 p.m. on Thursday, October 26, 2010, in The Gallery, Georgiadis Hall, Parham Road Campus, 1651 E. Parham Road, Richmond, Virginia.

Board Members Present:

Ms. Maureen Moslow-Benway, Powhatan County, Chair  
Mr. James Cuthbertson, Henrico County, Vice Chair  
Mr. Benjamin L. Alexander, City of Richmond  
Mr. Robert Comet, City of Richmond  
Mr. J. Douglas Freeman, Henrico County  
Mr. Gerald E. Kilgore, Henrico County  
Ms. Anne Marie Lauranzon, Hanover County  
Dr. William A. Rees, City of Richmond  
Ms. Audrey Swann, Henrico County  
Mr. Harold L. Watkins, II, Richmond  
Dr. Gary Rhodes, JSRCC College President

Board Members Absent:

Dr. James Bowles, Jr., Goochland County  
Ms. Beverley Donati, Henrico County  
Dr. Rondle E. Edwards, City of Richmond  
Mr. Jack A. Speer, Louisa County  
Dr. Jamelle Wilson, Hanover County

Staff Present:

Mr. David Barrish  
Mr. Skip Bottom  
Ms. Jessica Boyd  
Ms. Amy Bradshaw  
Ms. Diane Brasington  
Ms. Judy Harris  
Ms. Bess Littlefield  
Mr. Mac McGinty  
Dr. Genene LeRosen  
Dr. David Loope  
Mr. Mark Probst

### CALL TO ORDER

Ms. Maureen Moslow-Benway, Chair, called the meeting to order.

### ROLL CALL

Dr. Gary Rhodes, President, took a roll call to determine that a quorum was present

### INTRODUCTION

Dr. Gene LeRosen introduced the new Associate Vice President of Academic Affairs, Dr. David Loope.

### Executive Committee Report

Ms. Moslow-Benway provided an up-date on the Board Executive Committee on September 30, 2010. The purpose of the meeting was to follow-up on recommendations from the College Board Retreat on August 6, 2010. The Executive Committee discussed strategies to emphasize/increase Board participation at Board meetings and with local officials. Also, the committee discussed beginning to look at long-term strategic opportunities.

### FACULTY SENATE REPORT

Mr. Skip Bottom, Senate President, briefly reviewed the Senate's report. (Attachment A).

### CLASSIFIED COUNCIL REPORT

Ms. Jessica Boyd, Council President, stated that the Classified Council has adopted the following projects for the holiday season: (1) sponsoring Angle Tree for children ages 11-14 on each campus, (2) Salvation Army Community Service days, and (3) Food Pantry. Also, President Rhodes will host three one-on-one luncheons for invited classified staff and he will be meeting with Council again on November 22, 2010.

### PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Mr. David Barrish, PAFS President, distributed and reviewed the Senate's report. (Attachment B)

### PRESIDENT'S REPORT

Dr. Gary Rhodes provided some key points from his presentation at the college's convocation address on October 5, 2010.

### EXECUTIVE VICE PRESIDENT'S REPORT

No report at this time.

VICE PRESIDENT OF FINANCE & ADMINISTRATION

Ms. Amy Bradshaw provided an update of the college's FY2011 budget.

VICE PRESIDENT OF CCWA REPORT

Mr. Mac McGinty stated that a Memorandum of Understanding for Rapid Response Program had been signed, and the Growing America Through Entrepreneurship program was doing very well. He is also sending monthly reports via e-mail to Board members.

INSTITUTIONAL ADVANCEMENT REPORT

Ms. Bess Littlefield stated that the college had met the goal of one of the challenge grants for construction of science labs on the Downtown Campus and only \$21,000 was needed to reach the goal of the second challenge grant.

MINUTES

Ms. Moslow-Benway stated that the minutes of the September 9, 2010, meeting of the Board were mailed to members and asked if there were any additions or corrections to these minutes.

**Upon a motion by Dr. Rees and seconded by Mr. Cuthbertson, the minutes of the September 9, 2010, meeting was approved. The motion carried 11-0-0.**

RESOLUTIONS—RETIRING BOARD MEMBERS MARK CREERY AND GEORGE LONG

Ms. Moslow-Benway requested approval of the resolutions presented recognizing Mark Creery and George Long for their eight years of service on the College Board and to the college. The resolutions will be presented to Mr. Creery and Mr. Long and the Board's Local Officials Dinner on November 18, 2010. The following motion was made:

**Upon a motion by Mr. Kilgore and seconded by Mr. Comet, the Board approved the resolutions for Mark Creery and George Long as presented (Attachment C). The motion carried 11-0-0.**

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Loope provided a review of the 2009-10 Advisory Committee Annual Report.

FINANCE, FACILITIES AND PLANNING COMMITTEE

Mr. Comet stated that financial reports and a facilities project update were provided to the Board in their agenda packets. Amy Bradshaw reviewed the financial reports with the Board. Also, the college is asking for a three (3) percent increase for FY12 in contributions over the current year's request from the localities. She also noted that Hanover and Henrico Counties have asked for a reduction in their FY11 request.

After discussion, the Board recommended that Dr. Rhodes meet with representatives from Henrico and Hanover Counties to discuss this issue and to outline services that are provided by the college to their constituents.

1. Local Board Budget Request for FY12

**Upon a motion by Mr. Comet and seconded by Mr. Cuthbertson, the Local Board Budget Request for FY12, providing a variable range of zero (0) percent to three (3) percent, was approved. The motion carried 11-0-0.**

2. Utility Easement for the Workforce Building – The college was under the impression that the original approval from the College Board for the Workforce Building project included any utility easement. However, the VCCS has indicated that an additional approval from the College Board is required prior to submitting to the State Board for its approval at the November meeting. There is no cost for the easement, and the cost of the utility connection has been funded from state funds. After discussion, the following motion was made:

**Upon a motion by the committee and seconded by Mr. Kilgore, the utility easement request for the Workforce Building project was approved as presented. The motion carried 11-0-0.**

3. Mark Probst provided the Board with a PowerPoint presentation on the status of the college's facilities' projects.

INFORMATIONAL ITEMS

Ms. Moslow-Benway reminded the Board members of the following functions:

- a) VCCS State Board Annual meeting in Charlottesville, Virginia, November 16-17
- b) Local Officials Dinner November 18, Ginter Park Center.

ADJOURNMENT

There being no further business, Ms. Moslow-Benway adjourned the meeting at 6:15 p.m.

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Gary L. Rhodes, Secretary

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Maureen Moslow-Benway, Chair