

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

September 9, 2010

Minutes No. 331

The J. Sargeant Reynolds Community College Board met on Thursday, September 9, 2010, at the Ginter Park Center located at 3406 Brook Road, Richmond. Chair Maureen Moslow-Benway called the meeting to order at 4:10 p.m.

Board Members Present:

Benjamin L. Alexander, City of Richmond
James Bowles, Jr., Goochland County
Robert Comet, City of Richmond
James Cuthbertson, Henrico County
Beverley Donati, Henrico County
Rondle E. Edwards, City of Richmond
J. Douglas Freeman, Henrico County
Gerald E. Kilgore, Henrico County
Anne Marie Lauranzon, Hanover County
Maureen Moslow-Benway, Powhatan County
William A. Rees, City of Richmond
Jack A. Speer, Louisa County
Audrey Swann, Henrico County
Harold L. Watkins, II, Richmond
Janelle Wilson, Hanover County
Gary Rhodes, JSRCC College President

Board Members Absent:

None

Staff Present:

David Barrish
Skip Bottom
Ashley Bourne
Jessica Boyd
Amy Bradshaw
Judy Harris
Malcolm Holmes
Donna Levy
Bess Littlefield
Mark Probst
Nina Sims

FACULTY SENATE REPORT

Skip Bottom, Senate President, introduced newly elected officers Donna Levy, 1st Vice President and Ashley Bourne, Secretary. Mr. Bottom noted that the Senate will have its first meeting for the academic year on September 15.

CLASSIFIED COUNCIL REPORT

Jessica Boyd, Council President, briefly reviewed the Council's report, which was provided with the agenda packet (Attachment A).

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

David Barrish, PAFS President, distributed and reviewed an effectiveness survey that was completed by members of the Professional & Administrative Faculty Senate. The questions provided responses to key questions related to the constitutional purpose and effectiveness of PAFS. The responses will help PAFS determine how the organization can best serve its constituents.

PRESIDENT'S REPORT

President Gary Rhodes provided an overview of his report (Attachment B). Also, Dr. Rhodes stated that he recently met with the Goochland County Board of Supervisors for the purpose of having a conversation to discuss their vision for the future of the county and the role the college could play in helping their citizens. Dr. Rhodes also stated that he has plans to schedule such meetings with the other jurisdictions in the college's service area.

Dr. Rhodes also provided information on the college's membership in SEED (Sustainability Education and Economic Development). SEED is a comprehensive initiative of AACC in partnership with ecoAmerica to help community, junior, and technical colleges lead in the green economy.

EXECUTIVE VICE PRESIDENT'S REPORT

No report at this time.

VICE PRESIDENT OF FINANCE & ADMINISTRATION

Amy Bradshaw provided an update of the college's FY2011 budget.

CCWA REPORT

Nina Sims, Director of Marketing and Sales, distributed the most recent schedule of classes provided by CCWA and information of the Career Readiness Certificate program. She also highlighted other programs that CCWA are involved; i.e., working with the Virginia Department of Human Resource Management to help re-invent the HUB Center, Micro-Soft Academy certification program, and the GATE program

INSTITUTIONAL ADVANCEMENT REPORT

Bess Littlefield stated that the Advancement office is still focused on raising \$750,000 to meet two challenge grants to complete construction on the DTC science labs. Also, the office is working on the annual fund campaign and plan giving. Ms. Littlefield mentioned that the Foundation Board will start to develop a plan for next steps that will be based on the college's Strategic Plan.

MINUTES

Chair Moslow-Benway stated that the minutes of the June 3, 2010, meeting of the Board were mailed to members and asked if there were any additions or corrections to these minutes.

Upon a motion by Dr. Wilson, and seconded by Mr. Cuthbertson, the minutes of the June 3, 2010, meeting was approved. The motion carried 15-0-0.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

There was no report at this time.

FINANCE, FACILITIES AND PLANNING COMMITTEE

Rob Comet stated that financial reports and a facilities project update were provided to the Board in their agenda packets.

ADVOCACY COMMITTEE

Chair Moslow-Benway stated that the Advocacy Committee's purpose was to assist Dr. Rhodes, as the college's new president, in establishing relationships in the community and with legislators. Now that Dr. Rhodes is his seventh year as president, the committee is no longer needed as it has met its objective. The Chair asked for a motion and discussion on the abolishment of the Advocacy Committee.

Upon a motion by Dr. Bowles and seconded by Mrs. Donati, the Board approved the abolishment of the Advocacy Committee. The motion carried 15-0-0.

INFORMATIONAL ITEMS

Chair Moslow-Benway reminded the Board members of the following functions:

- a) The college's convocation on October 5.
- b) The next Board meeting will be held on October 26, 2010, 4:00 p.m. on the Parham Road Campus.
- c) VCCS State Board Annual meeting in Charlottesville, Virginia, November 16-17
- d) Local Officials Dinner November 18, Ginter Park Center.

ADJOURNMENT

There being no further business, Chair Moslow-Benway adjourned the meeting at 5:39 p.m.

Gary L. Rhodes, Secretary

Maureen Moslow-Benway, Chair