



Policies and Procedures

TITLE: PASS/UNSATISFACTORY GRADING

POLICY NO: 1-5

EFFECTIVE DATE: 05/15/89

VCCS POLICY NO: 5.6.0.0

REVISED DATE: 02/27/07

I. Purpose:

To describe the conditions under which the pass/unsatisfactory (P/U) grading option may be used for non-developmental credit courses.

II. Definition: N/A

III. Policy:

The pass/unsatisfactory (P/U) grading option may be used in non-developmental credit courses as follows:

1. School deans, in consultation with the faculty, shall designate those non-developmental credit courses that are available to individual students for P/U grades.
2. Individual students wishing to use this option shall apply to the school dean offering the course for permission using the Individual Request for Pass/Unsatisfactory Grade Option form, [JSRCC Form No. 11-0023](#). The form makes it clear to the student that there is a limitation on the number of credits that can be applied to an award and that the college cannot guarantee that credit for courses with a grade of P will transfer to another institution.
3. Students may change from the standard grade to the P/U grading option at any time before the official date for withdrawal provided they have the required permission of the school dean offering the course.
4. Minimum performance level for the grade of P is equivalent to that required for a grade of C in the course.

IV. Procedures: N/A

V. Other Information:

See attached [JSRCC Form No. 11-0023](#), Individual Request for Pass/Unsatisfactory Grade Option.