



TITLE: STUDENT ASSESSMENT

POLICY NO: 1-24

EFFECTIVE DATE: 10/01/90

VCCS POLICY NO: [5.2.2](#), [8.2.1](#)

REVISED DATE: 12/04/07

I. Purpose:

To describe the college policy regarding the requirements for assessing student learning outcomes to improve the effectiveness of teaching and learning, academic and administrative support services, and co-curricular activities.

II. Definitions: N/A

III. Policy:

In addition to the placement testing required of all entering curricular students and all non-curricular students registering for English, mathematics, and certain other courses, the college shall systematically evaluate the effectiveness of teaching and learning, academic and administrative support services, and co-curricular activities in meeting student needs.

Students may be required to participate in one or more assessment activities appropriate to their fields of student during their academic course work at the college. These assessments may take place both within classes and outside of classroom time. For example, the college periodically administers the Community College Survey of Student Engagement (CCSSE) in randomly-selected classes. In addition, students are assessed outside of class prior to graduation to demonstrate core competencies in the areas of communications, information literacy, scientific reasoning, critical thinking, quantitative reasoning, personal development, and social and cultural understanding. The results of such assessment activities shall be confidential and shall be used by the college solely for the purpose of evaluating and improving the effectiveness of the college's academic programs and services to maximize student success.

IV. Procedures:

A. Core Competency Testing

The Office of Institutional Effectiveness (OIE) organizes and coordinates core competency testing at the college.

Each semester, Admissions and Records (A&R) provides OIE with a list of students applying for graduation to include students' names, academic program, Empl ID, address, and telephone number(s) within two weeks following the deadline for graduation applications to be received in A&R.

OIE contacts these students to provide them with information about the core competency testing and to inform them of the schedule and locations for assessment testing.

TITLE: STUDENT ASSESSMENT

POLICY NO: 1-24

EFFECTIVE DATE: 10/01/90

VCCS POLICY NO: 5.2.2, 8.2.1

REVISED DATE: 12/04/07

Core competency testing will be conducted in the college's testing centers.

B. Assessment Procedures Manual

OIE will develop and maintain a procedures manual that describes the college's assessment activities and documents the procedures involved in carrying out annual assessment activities.

V. Other Information:

See JSRCC Policy No. 1-11, Placement Testing and Developmental Course Requirements, and the Manual for Evaluating Academic Programs at JSRCC (http://inside.jsr.vccs.edu/inside_asr/ProgEval/Default.htm).