



TITLE: EATING, DRINKING, AND SMOKING IN COLLEGE FACILITIES

POLICY NO: 4-3

EFFECTIVE DATE: 10/01/90

VCCS POLICY NO: N/A

REVISED DATE: 06/29/10

I. Purpose:

To provide a welcoming, healthy, and clean environment for all college students, employees, and visitors.

II. Definitions: N/A

III. Policy:

Smoking is prohibited inside all college facilities. Smoking is only allowed in designated smoking areas outside of college facilities at each campus. These designated areas will have signage that distinguishes them.

Eating and drinking are prohibited in the college's instructional laboratories, unless exceptions are approved by the vice president of finance and administration or vice president of Community College Workforce Alliance. Eating and drinking are prohibited in The Jeanette S. Lipman Auditorium of the Massey Library Technology Center on the Parham Road Campus.

IV. Procedures:

Smoking is allowed on college property in identified designated areas only.

Outside smoking areas must be established at least 25 feet away from all entrances to buildings and sufficiently far from windows to avoid smoke entering a building. Upon request, Facilities Management may develop outdoor areas protected from weather, where feasible. The vice president of finance and administration will review and approve all outside smoking area plans.

Receptacles for cigarette disposal will be placed in these designated areas for use by smokers.

All JSRCC employees will help ensure that buildings remain smoke free by tactfully directing smokers to the nearest designated smoking areas outside the building.

Employee failure to abide by "no smoking" designations may result in disciplinary action, as determined by the appropriate Standards of Conduct. Student failure to abide by "no smoking" designations may result in disciplinary action as determined by [JSRCC Policy No. 1-35](#), Student Conduct.

The Department of Police will be responsible for the enforcement of this policy by administrative or criminal action in accordance with state statute.

TITLE: EATING, DRINKING, AND SMOKING IN COLLEGE FACILITIES

POLICY NO: 4-3

EFFECTIVE DATE: 10/01/90

VCCS POLICY NO: N/A

REVISED DATE: 06/29/10

V. Other Information:

[JSRCC Policy No. 1-35](#), Student Conduct