

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

May 7, 2009

Minutes No. 323

The J. Sargeant Reynolds Community College Board met on Thursday, May 7, 2009, at the Parham Road Community College Workforce Alliance facility. Chair Creery called the meeting to order at 4:09 p.m.

Board Members Present:

Benjamin L. Alexander, City of Richmond
James Bowles, Jr., Goochland County
Mark Creery, Hanover County
James Cuthbertson, Henrico County
Rondle E. Edwards, City of Richmond
Doug Freeman, Henrico County
Gerald E. Kilgore, Henrico County
George Long, Henrico County
Doris McCray, Louisa County
Maureen Moslow-Benway, Powhatan County
William A. Rees, City of Richmond
Janelle Wilson, Hanover County
Gary Rhodes, JSRCC College President

Board Members Absent:

Robert Comet, City of Richmond
Beverley Donati, Henrico County
Harold L. Watkins, II, Richmond

Staff Present:

John Ambrose
Skip Bottom
Amy Bradshaw
Tim Brown
Cynthia DeReimer
Ivan Harrell
Judy Harris
Thomas Hollins
Malcolm Holmes
Genene LeRosen
Bess Littlefield
Jackie Manley
Mac McGinty
Roland Moore
Nannette Smith

FACULTY SENATE REPORT

Report was provided (Attachment A).

CLASSIFIED COUNCIL REPORT

Ms. Manley, President of the Classified Council, reported Council did not have a report at this time.

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Dr. Moore, President PAFS, reported that PAFS had no report at this time.

PRESIDENT'S REPORT

Dr. Rhodes reviewed his report (Attachment B). Also, he provided a fact sheet—"Partnering for a Better Richmond" for review.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. LeRosen introduced Dr. Ivan Harrell, Coordinator for Student Affairs. Dr. Harrell provided and update on The Quality Enhancement Plan (QEP)—The Ripple Effect: Transforming Student Success in Distance Learning One Student and One Instructor at a Time. He stated that the QEP is built around three mutually integrated and critical areas: student readiness, student orientation, and faculty training. It weaves the components necessary for active student engagement and preparation in the distance learning environment together with the strength of a comprehensive faculty training program. Goals are: (1) to achieve measureable and positive transformation of student success in distance learning; (2) to provide students the skills they need to engage actively in distance learning; (3) to train faculty in the technologies and the pedagogies of effective distance instruction.

VICE PRESIDENT OF FINANCE & ADMINISTRATION

Mr. Brown stated he had no formal report at this time; however, called to the Board's attention a flyer he distributed with reference to the Swine Flu advisory and the precautions the college has taken.

CCWA REPORT

Mr. McGinty stated that the monthly CCWA report was sent to Board members as part of the Board packet.

INSTITUTIONAL ADVANCEMENT REPORT

Ms. Littlefield reported that to date the campaign has raised \$14.23ML, which is just under \$900,000 left in order to meet the campaign's goal.

MINUTES

Chair Creery stated that the minutes of the March 5, 2009, meeting of the Board were mailed to members and asked if there were any additions or corrections to these minutes.

Upon a motion by Dr. Edwards and seconded by Mr. Long, the minutes of the March 5, 2009, meeting was approved as mailed. The motion carried 12-0-0.

ADVOCACY COMMITTEE

No report at this time.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Ms. McCray stated that the committee met and considered the following recommendations:

1. Requests for discontinuances of the following Career Studies Certificates:
(1) Database Solutions, (2) General Network Administration, (3) Graphic Design Office Assistant, (4) Medical Transcription, and (5) Network Security

Upon a motion by the Committee and seconded by Mr. Freeman, the career studies certificates were approved for discontinuance as presented. The motion carried 12-0-0.

2. Appointments to Advisory Committees—Respiratory Therapy, Opticianry, Nursing, and EMS (Attachment C)

Upon a motion by the committee and seconded by Ms. Moslow-Benway, the Board approved the appointments to the advisory committees as presented. The motion carried 12-0-0.

FINANCE, FACILITIES AND PLANNING COMMITTEE

Mr. Cuthbertson stated that there was no action required by the committee at this time. However, the following actions were taken via email/phone vote by the Board.

1. Tuition Differential—Attachment D
2. Downtown Campus Renovation—Attachment E.

Also, information was provided on updates of facilities projects and the Local Funds Report (April 15, 2009).

RETREAT PLANNING

Dr. Rees distributed a draft agenda for the August 8, 2009, Board planning retreat for review.

COLLEGE BOARD INFORMATION ITEMS

1. Chair Creery stated that the ACCT annual conference will be held in October in San Francisco. Four proposals, which were provided to the Board, have been submitted. If one or more of the proposals are accepted, it would require attendance by Mark Creery, Jim Cuthbertson, Rob Comet, and President Rhodes.

1. Upcoming Events:

- May 14, 2009, 10th Annual Employee Recognition and Awards Program
- May 17, 2009, Graduation
- June 4, 2009, Next Board Meeting

EXECUTIVE SESSION

In accordance with section 2.2.3711 (A) (1) of the Code of Virginia, Ms. Moslow-Benway moved that the College Board convene in closed session to discuss unspecified personnel matters, under the Personnel Exemption of the Virginia Freedom of Information Act at 5:30 p.m. The motion was seconded by Dr. Edwards.

Board Members Present:

Benjamin L. Alexander, City of Richmond
James Bowles, Jr., Goochland County
Mark Creery, Hanover County
James Cuthbertson, Henrico County
Rondle E. Edwards, City of Richmond
Doug Freeman, Henrico County
Gerald E. Kilgore, Henrico County
George Long, Henrico County
Doris McCray, Louisa County
Maureen Moslow-Benway, Powhatan County
William A. Rees, City of Richmond

Upon a motion by Mr. Kilgore and seconded by Dr. Rees, the Board convened back into regular session at 5:50 p.m.

President's Evaluation

Upon a motion by Ms. Moslow-Benway and seconded by Mr. Freeman, the Board approved the Executive Committee's draft findings of the Presidential evaluation process. Pending final proofing, the Board approves its submittal to the VCCS office along with a recommendation to approve the President's housing allowance in the amount of \$10,000. The motion carried 11-0-0.

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ADJOURNMENT

There being no further business, Chair Creery adjourned the meeting at 6:00 p.m.

Gary L. Rhodes, Secretary

Mark A. Creery, Sr., Chair