

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

October 24, 2002

Minutes No. 296

The J. Sargeant Reynolds Community College Board met on Thursday, October 24, 2002, at the Central Administration Building, 1701 East Parham Road, in the first floor conference room. Mrs. Moslow, Chair, called the meeting to order at 12:15 p.m.

Board Members Present:

J. Scott Chapman, Henrico County
Mark Creery, Hanover County
J. Douglas Freeman, Henrico County
George Long, Henrico County
Doris McCray, Louisa County
Connie Moslow, Powhatan County
Lawrence Nuckols, Goochland County
H. B. Snyder, Jr., Henrico County
Edward F. Steiner, Henrico County
Leroy Watkins, City of Richmond
C. Eugene White, Hanover County
Dale Wiley, City of Richmond
Gary Rhodes, JSRCC College President

Board Members Absent:

Lerla G. Joseph, City of Richmond
Kenneth M. Perry, City of Richmond
Roy West, City of Richmond

Additional JSRCC Staff Present:

John Ambrose	Gwen Turbeville
S. A. Burnette	Fred Williamson
Joanna Hanks	
Judy Harris	
Malcolm Holmes	
Naomi Lawhorn	
Bess Littlefield	

SPECIAL PRESENTATION/RECOGNITIONS

1. Chair Moslow recognized Dr. S. A. Burnette and presented him with a gift from the Board. She also stated that the Board thanked him for his lifelong service to JSRCC.
2. Chair Moslow recognized and welcomed two new members to the Board: Mark Creery, representing Hanover County, and Harold Watkins, representing the City of Richmond.
3. Chair Moslow welcomed Dr. Gary Rhodes as the third president of J. Sargeant Reynolds Community College and stated that the Board looked forward to working with him

Dr. Rhodes expressed how excited he and his wife, Nam, were to be here. He stated that his priorities are to reinforce principle-based management with faculty and staff with great emphasis on enhanced communications. Also, he wants to build upon what has already been established at the college, to position the college in the community for further growth as the communities grow, and to encourage faculty and staff to move forward. Dr. Rhodes thanked the Board members who attended the college's planning retreat.

APPROVAL OF 9-5-02 MINUTES

Mrs. Moslow stated that the minutes of the September 5, 2002, meeting of the Board were mailed to the members and asked if there were any additions or corrections to these minutes. It was noted that the adjournment time be corrected from 12:45 to 2:45 p.m.

Upon a motion by Mr. Snyder and seconded by Mr. Steiner, the minutes of the September 5, 2002, meeting of the Board were approved as corrected. The motion carried 12-0-0.

FACULTY SENATE REPORT

Ms. Turbeville distributed and briefly reviewed the Faculty Senate Report (Attachment A).

CLASSIFIED COUNCIL REPORT

Mr. Holmes distributed and reviewed the Classified Council report (Attachment B). Also, he invited Board members to the college's holiday celebration on December 6 at The Cultural Arts Center at Glen Allen.

COLLEGE REPORT

Dr. Hanks briefly reviewed the College Report (Attachment C) that was mailed to Board members in their agenda packet.

Dr. Rhodes commented on the faculty exchange program with the Netherlands, two faculty members are currently here from Netherlands. Also, the National League of Nursing Accreditation team is currently at the college doing an accreditation review of the college's Nursing Program. The team will be recommending that the associate degree program be accredited and report in one year and also recommend that the practical nursing program be accredited with a follow-up report in two years (this program just began in January and is offered to Richmond schools).

LOCAL FUNDS STATEMENT

Ms. Warne reviewed the Local Funds Accounts for the period ending August 2002 (Attachment D).

FINANCE COMMITTEE REPORT

Mr. Steiner stated the Finance Committee met to consider two items and would like to bring these to the Board for action.

First, present the Local Board Operating Budget for 2003-2004. The request is for \$134,000, which is an \$8,000 increase from last year. The difference in the request is based on the approved allocation formula using 2000 census data. After review and discussion, the Finance Committee made the following motion:

Upon a motion by the Finance Committee and seconded by Mr. Nuckols, the Board approved the Local Board Operating Budget for 2003-2004 as presented. The motion carried 12-0-0.

Secondly, Mr. Steiner stated that the Student Government Association has agreed to give back \$50,000 of their previously approved \$200,000 budget (25%). The Finance Committee commended the students for this gesture in support of the college during difficult budget times and will send a letter to the student association expressing the Board's appreciation. It was the consensus of the Board to proceed with the sending of the letter.

RESOLUTION—JAMES E COPP

Chair Moslow stated that a proposed resolution was mailed to the Board (Attachment E)) recognizing former Chair, Jim Copp, for his many contributions on behalf of the college. The following motion was made:

Upon a motion by Mr. Snyder & seconded by Mr. Chapman, the Board approved the resolution for Jim Copp as presented. The motion carried, 12-0-0.

INFORMATION ITEMS

1. Association of Community College Trustees (ACCT) Conference—Mr. Long, who represented the Board at the September 8-12 conference, reported on the sessions he attended. He stated that the theme for the conference was obtaining financial security. Also, Mr. Long found the meeting for new trustees very informative. He said he learned the three Rs of a trustee—role, relationship, and responsibility. Also, he stated the importance of the many relationships he developed while attending the meeting.
2. Community Presentations—Mrs. Moslow commended Mr. Snyder for making presentations in the community.

COMMENTS FOR THE GOOD OF THE BOARD

1. Chair Moslow stated that this was Dr. Hank's last Board meeting. She thanked Dr. Hanks for her for many year of service to the college and wished her good luck in her future endeavors.
2. Dr. Rhodes stated that he has learned that one group, administrative faculty, at college has not been represented like other constituency governance groups at the college. He sated he is going to be working with them to develop a formal mechanism for them to have input into the college's governance.
3. Dr. Rhodes brought the Board up-to-date on the current budget issues. He stated that the governor only cut community colleges 8 percent this year and 10 percent next year, which although a significant cut, was less than the 15 percent, which was assigned to most state agencies. Also, the VCCS Board approved a \$12.25 tuition increase. This represents a net cut of 3-4 percent for the college.
5. Mr. Steiner reminded Board members of the importance of their attendance at the legislative breakfast on November 8 and to please encourage the legislative member they are responsible for to attend.

EXECUTIVE SESSION

Chairman Moslow asked for a motion that the meeting be closed on a specific exception to the Freedom on Information Act. The Board convened into Executive Session at 1:15 p.m. Mrs. Moslow also invited Dr. Rhodes and Mrs. Harris to remain.

In accordance with Section 2.1-344 (A) (1) of the Code of Virginia, Mr. Snyder moved that the College Board convene in closed session to discuss unspecified personnel matters, under the personnel exemption of the Virginia Freedom of Information Act. The motion was seconded and approved

Upon a motion by Mr. Snyder and seconded Mr. Chapman, the College Board reconvened back in regular session at 1:35p.m.

Upon a motion by Mr. Snyder and seconded Mrs. McCray, the Board approved a resolution awarding Dr. S. A. Burnette president emeritus status (Attachment F). The motion carried 12-0-0.

Upon a motion by Mr. Freeman & seconded by Mr. Chapman, the Board recommended that the Board look into the naming of one of the college's buildings in honor of Dr. S. A. Burnette. The motion carried 12-0-0.

Upon a motion by Mr. Chapman and seconded by Mr. Freeman, the Board approved resolution of recognition of Dean and Professor Emeritus to Dr. Joanna D. Hanks (Attachment G). The motion carried 12-0-0.

ADJOURNMENT

There being no further business, Mr. Moslow adjourned the meeting at 1:55 p.m.

Gary L. Rhodes, Secretary

Connie Moslow, Chair

