

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE
BOARD MEETING**

November 13, 2008

Minutes No. 320

The J. Sargeant Reynolds Community College Board met on Thursday, November 13, 2008, at the Western Campus. Chair Creery called the meeting to order at 4:15 p.m.

Board Members Present:

Benjamin L. Alexander, City of Richmond
James Bowles, Jr., Goochland County
Mark Creery, Hanover County
Beverley Donati, Henrico County
Rondle E. Edwards, City of Richmond
Doug Freeman, Henrico County
Gerald E. Kilgore, Henrico County
George Long, Henrico County
Doris McCray, Louisa County
Maureen Moslow-Benway, Powhatan County
William A. Rees, City of Richmond
Harold L. Watkins, II, Richmond
Janelle Wilson, Hanover County
Gary Rhodes, JSRCC College President

Board Members Absent:

Robert Comet, City of Richmond
James Cuthbertson, Henrico County

State Board Liaison:

Adele Johnson

Staff Present:

Diane Brasington
Tim Brown
Cara Dillard
Judy Harris
Thomas Hollins
Gene LeRosen
Jackie Manley
Roland Moore
Nannette Smith

FACULTY SENATE REPORT

It was noted that the report was an agenda attachment (Attachment A).

CLASSIFIED COUNCIL REPORT

Jackie Manley stated that the Council met with Drs. Gary Rhodes and Gene LeRosen, and Tim Brown in September and at that time the guiding principles for building the council were discussed. Also, Council is developing a web site that should be available by November 25, 2008. The Council is also sponsoring their annual scholarship fund raiser, which will be a bowl-a-thon scheduled for February 7. Board members will receive further information on how to register a team and location.

PROFESSIONAL & ADMINISTRATIVE FACULTY SENATE REPORT

Dr. Moore reported that the Administrative Faculty Senate held its semester meeting with Executive Cabinet members. The impact on budget cuts was discussed and how the cuts affect the strategic plan. Also, Dr. Moore stated that the Faculty Senate is committed to students' needs. He also stated that the Faculty Senate will have a development meeting of the entire Senate on November 25, 2008, and they will also meet again in January to look at ways to connect with adjunct faculty.

PRESIDENT'S REPORT

Dr. Rhodes briefly reviewed his report (Attachment B). Also, Dr. Rhodes distributed an article recently published in the Community College Week on the college's horticulture program. He invited Board members to the college's convocation that will be held on November 25, 2008, in the Library Technology Building, Lipman Auditorium, on the Parham Road Campus. The program begins at 8:30 a.m. Dr. Rhodes informed the Board that the college is coming up for its SACS reaccreditation, and the members will learn more about this at the January Board meeting. Dr. Rhodes also stated that during the months of October and November he met with each of the legislative members in the college's service area and thanked those Board members who attended these meetings with him.

EXECUTIVE VICE PRESIDENT'S REPORT

Dr. LeRosen reviewed the Enrollment Trends report (Attachment C).

VICE PRESIDENT OF FINANCE & ADMINISTRATION

Mr. Brown reviewed with the Board the following reports:
Local Funds Report (Attachment D)
Facilities Project Update (Attachment E)

Also, he reminded Board members to complete the Financial Disclosure Statement that was sent to them in the Boards' agenda materials. The signed statement is due to Mr. Brown by the end of December 11, 2008.

CCWA REPORT

Cara Dillard, Associate Vice President of Workforce Development, reviewed the CCWA Status Report (Attachment F).

INSTITUTIONAL ADVANCEMENT REPORT

Report was mailed to members (Attachment G).

MINUTES

Chair Creery stated that the minutes of the September 4, 2008, meeting of the Board were mailed to members and asked if there were any additions or corrections to these minutes.

Upon a motion by Mr. Kilgore and seconded by Mr. Rees, the minutes of the September 4, 2008, meeting was approved. The motion carried 13-0-0.

ADVOCACY COMMITTEE

Dr. Rhodes noted that the Local Officials Dinner was a success and thanked Board members for their support.

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Dr. Bowles reported that the committee met and discussed the following:

1. Annual Report on Graduation, Retention, & Transfer was reviewed by Ms. Brasington (Attachment H).
2. A list of Student Life programs was provided to the Board.
3. Requests for the following academic program discontinuances were reviewed and discussed:
 - A. Computer & Electronics Technology AAS Degree—This degree program has been recommended for discontinuance with no new students admitted upon approval of the College Board and that the last date for graduation is May 2011.

Upon recommendation of the Academic and Student Affairs Committee and seconded by Mrs. Moslow-Benway, the Board approved the discontinuance of the Computer and Electronics Technology AAS degree program. The motion carried 13-0-0.

- B. Auto Body Plan of Study under the Technical Studies AAS Degree—This degree program has been recommended for discontinuance with no new students admitted upon approval of the College Board and that the last date for graduation be May 2011.

Upon recommendation of the Academic and Student Affairs Committee and seconded by Mr. Long, the Board approved the discontinuance of the Auto Body Plan of Study under the Technical Studies AAS Degree. The motion carried 13-0-0.

FINANCE, FACILITIES AND PLANNING COMMITTEE

Mr. Long stated that the committee met and discussed the following:

1. Removal of Red Barn located on the Parham Road Campus—The red barn is located on the site where the new Workforce Training Center is to be constructed.

Upon recommendation of the Finance, Facilities and Planning Committee and seconded by Mr. Snyder, the Board approved the removal of the Red Barn located on the Parham Road Campus. The motion carried 13-0-0.

2. Fiscal 2009-2010 Local Operating Budget request (Attachment I). After discussion, the following motion was made.

Upon recommendation of the Finance, Facilities and Planning Committee and seconded by Mr. Watkins, the Board approved the 2009-2010 Local Operating Budget request. The motion carried 13-0-0.

3. Fiscal 2009-2010 Capital Budget request (Attachment J). After discussion, the following motion was made:

Upon recommendation of the Finance, Facilities and Planning Committee and seconded by Mr. Kilgore, the Board approved the 2009-2010 Capital Budget request. The motion carried 13-0-0.

4. Local Budget Expenditure Discretionary Authority request (Attachment K). After review and discussion, the following motion was made:

Upon recommendation of the Finance, Facilities and Planning Committee and seconded by Mr. Freeman, the Board approved the Local Budget Expenditure Discretionary Authority request. The motion carried 13-0-0.

5. Six-Year Capital Plan was provided for information purposes (Attachment L), which will be forwarded to the VCCS.

COLLEGE BOARD INFORMATION ITEMS

1. Retreat Follow-up—Chair Creery distributed an information sheet to each Board member for their review and response. He asked Board members to rank the suggested initiatives based on interest in pursuing them.

2. December 4, 2008, Executive Committee meeting

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ADJOURNMENT

There being no further business, Chair Creery adjourned the meeting at 6:15 p.m.

Gary L. Rhodes, Secretary

Mark A. Creery, Sr., Chair