

**J. Sargeant Reynolds Community College
Course Content Summary**

Course Prefix and Number: FST 255

Credits: 4

Course Title: Fire Officer III

Course Description (including lecture hours, lab hours, total contacts)

Presents the material and testing required for certification as a Fire Officer III under the national standards for NFPA 1021 Fire Officer Professional Qualifications. Includes instruction for those serving in or preparing for middle and upper ranks of large fire departments. Topics include community awareness and public relations, human resource development, budget information management, public education, emergency service delivery, and firefighter safety. Lecture 4 hours per week.

Course Prerequisites/Corequisites (Entry-level competencies *required* for enrollment)

FST 250 or Certification as Fire Officer II

Course Objectives (Each item should complete the following sentence.)

Upon completing the course, the student will be able to:

1. Prepare a community wide public relations program.
2. Identify methods for selecting, hiring, and promoting personnel.
3. Develop and present an operating budget.
4. Demonstrate how to develop, plan, administer, and evaluate a safety program.

Major Topics to be Included

1. Human resource management
2. Community awareness/public relations
3. Organizational Structure
4. Administration
5. Budget
6. Information management
7. Planning
8. Inspection, investigation, and public education
9. Emergency service delivery
10. Safety

Effective Date of Course Content Summary (Month, Date Year): Oct 1, 2008