

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE**  
**Course Content Summary**

**COURSE PREFIX NUMBER:** LGL 110                      **CREDITS**     3

**COURSE TITLE:**     Introduction to Law and the Legal Assistant

**COURSE DESCRIPTION:**

Introduces various areas of law in which a legal assistant may be employed. Includes study of the court system (Virginia and federal) as well as a brief overview of criminal law, torts, domestic relations, evidence, the U.C.C., contracts, ethics, the role of the legal assistant, and other areas of interest. Prerequisite or corequisite: ENG 107 if recommended or permission of instructor. Lecture 3 hours per week.

**Major topics to be included:**

- a. Function and role of the legal assistant
- b. Federal and State Court System
- c. Substantive areas of law:
  - 1. Personal Property
  - 2. Torts
  - 3. Contracts, including the U.C.C.
  - 4. Real Estate
  - 5. Business Entities
  - 6. Estates and Trusts
  - 7. Criminal Law

**Course Objectives:**

- Upon successful completion of the course, the student will be able to:
- a. Understand functions of a legal assistant or paralegal.
  - b. Understand the federal and Virginia court system.
  - c. Understand various substantive areas of law.

**Effective Date of course content summary:** Reviewed February, 2009