

Hospitality Leadership

Career Studies Certificate

Purpose: The Hospitality Leadership program is intended to develop the leadership and human resources management capabilities of individuals employed in hotels and restaurants.

Occupational Objectives: This instruction will enable individuals with hospitality operations experience to succeed in supervisory and managerial positions.

Admission Requirements: General college curricular admission

Program Notes: In addition to the general college curricular admission, students must demonstrate college level proficiency in reading and writing. Proficiency may be demonstrated by:

1. Submission of official college transcripts that record completion of a college level composition course, or
2. Submission of SAT or ACT scores, taken within the past five years, at the following levels:
 - ACT Verbal 19
 - SAT Verbal 480 (taken on or after April 1, 1995)
 - SAT Critical Reading 480 (taken on or after March 1, 2005), or
3. Successful completion of the COMPASS English placement test for ENG 111, with a satisfactory score on the reading test. Students with deficiencies in reading or writing may require developmental studies to be commenced during their first semester of enrollment, and completed sequentially every subsequent semester until all developmental requirements are satisfied.

This course of study yields multiple awards. Students who complete this program earn the Human Resources Management Certificate of Specialization from the Educational Institute (EI) of the American Hotel & Lodging Association (AH&LA), in addition to the Hospitality Leadership Career Studies Certificate from the college. Additionally, students who complete this program are eligible to enter the EI Certified Hospitality Supervisor (CHS) program and sit for the EI Certified Hospitality Supervisor (CHS) Examination. Acceptance into the CHS program allows six months from successful completion of the CHS examination to secure full-time employment as a qualifying supervisor in the hospitality industry and to have held one or more such positions for a minimum of 3 months. A qualifying supervisor is a person who supervises two or more individuals; has job duties that are at least 20 percent supervisory in nature and include such tasks as scheduling, training, interviewing, disciplining, inspecting, and conducting performance reviews; makes decisions and judgment calls while performing daily duties; and has input on hiring and firing decisions within a department. Once the EI verifies this experience through a letter from a candidate's employer(s), the individual will be awarded the CHS designation.

Students who earn a final grade lower than "C" in any HRI course must obtain permission from their advisor to continue the major in Hospitality Leadership. Students will normally be required to repeat courses in their major when grades lower than "C" are earned. Exceptions must be approved in writing by the program head.

The recommended two-semester sequence can be viewed at <http://www.reynolds.edu/hospitality/hospitalityleadershipsequence.htm>

Faculty provide one-on-one advising to enhance student success. Students pursuing this certificate must schedule and complete an entry interview with their faculty advisor. Once enrolled, students must meet with their advisor every semester to review their scheduling strategy and status toward graduation.

CURRICULUM				
COURSE	TITLE	LEC. HRS.	LAB. HRS.	CRS. CRE.
HRI 241	Supervision in the Hospitality Industry	3	0	3
HRI 275	Hospitality Law	3	0	3
HRI 242	Training and Development for the Hospitality Industry	3	0	3
TOTAL		9	0	9
____ ¹	General Education Elective	3	0	3
HRI 140	Fundamentals of Quality for the Hospitality Industry	3	0	3
HRI 255	Human Resources Management and Training for Hospitality and Tourism	3	0	3
TOTAL		9	0	9
Total Minimum Credits for Career Studies Certificate in Hospitality Leadership		18	0	18
¹ A list of approved general education electives (humanities/fine arts, social/behavioral sciences, mathematics, science, and personal wellness) is provided in the General Education section of the catalog under Curriculum Planning and Design. Students may also take ENG 111.				