



AUTOMATIC PAYMENT PLAN

*An easier way
to pay for college.*

Advantages

- Easy online enrollment
- Monthly payment plan
- Flexible payment options
- No interest

Payment Methods

- Automatic bank payment (ACH)
- Credit card/debit card

Payments are processed on the 20th of each month and will continue until the balance is paid in full. If a credit/debit card is used, a convenience fee in addition to the enrollment fee will be assessed.

Please review the e-Cashier site for maximum amounts a student can budget for both in-state and out-of-state residents.

Cost to Participate

- \$40 or \$45 enrollment fee per semester, depending on the number of payments (ACH & credit card)
- Nonrefundable returned payment fee if a payment is returned

To Enroll in the Payment Plan

- Go to www.reynolds.edu
- Click on the "My JSRCC" link and log in with user ID and password
- Click on "VCCS SIS 9" link and log in to access your SIS student account
- Navigate to "Self Service" page, then to "Student Center" page
- Click on "Apply Nelnet Payment Plan" link once registration is in place to initiate a contract



J. Sargeant Reynolds
Community College

Parham Road Campus,
Downtown Campus,
& Goochland Campus
PO Box 85622
Richmond, VA 23285
www.reynolds.edu

Target Dates To Enroll By

Summer 2012 *Payment Plan available on April 19, 2012.*

Last day to enroll online	Required down payment	Number of payments	Months of payments	Enrollment fee
May 8	40%	2	May & June	\$45
May 24	60%	1	June only	\$45

Fall 2012 *Payment Plan available on July 9, 2012.*

Last day to enroll online	Required down payment	Number of payments	Months of payments	Enrollment fee
Aug 7	40%	3	Aug–Oct	\$40
Aug 24	60%	2	Sept & Oct	\$45

Spring 2013 *Payment Plan available on November 5, 2012.*

Last day to enroll online	Required down payment	Number of payments	Months of payments	Enrollment fee
Dec 7	40%	3	Dec–Feb	\$40
Jan 7	60%	2	Jan & Feb	\$45
Jan 11	60%	1	Feb only	\$45

NOTE: All down payments are processed immediately!

Payment Plan Availability

Availability of the payment plan is determined by J. Sargeant Reynolds Community College. Please be aware the college may elect not to have the payment plan available during specific times and dates during registration.

Balance Adjustments

Please do not assume your balance will automatically be adjusted if financial aid is received or a class is dropped or added. You should review your agreement balance online through mypaymentplan.com or call the J. Sargeant Reynolds Community College Business Office at 804.523.5186 to confirm the change.



formerly FACTS Management Co.

**For additional help,
please call us at
800.609.8056.**

Customer service representatives are available
Monday through Thursday, 7:30 am to 7:00 pm (CST),
and Friday, 7:30 am to 5:00 pm.