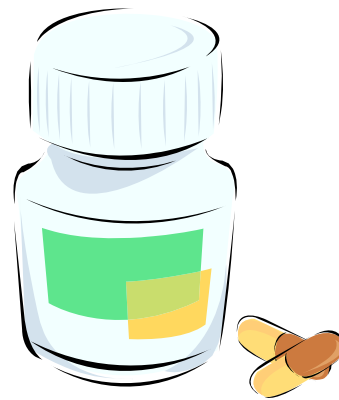


J. Sargeant Reynolds  
Community College



**School of Nursing and Allied Health**

# **PHARMACY TECHNICIAN CAREER STUDIES CERTIFICATE**



## **Information Package**

J. Sargeant Reynolds  
Community College



Dear Prospective Student:

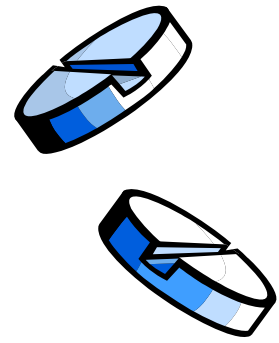
Thank you for your interest in the Pharmacy Technician Career Studies Certificate here at J. Sargeant Reynolds Community College. As you know, one of the most important goals of any high school student or person changing careers is finding a curricular program that will prepare him/her for a solid and stable career that will bring long lasting job satisfaction and a great career.

I have included information concerning the admissions process, a college application, and other pertinent details. If you have questions or would like additional information, please call the School of Nursing and Allied Health office at (804) 523-5380 or e-mail me at [ndaniel@reynolds.edu](mailto:ndaniel@reynolds.edu) . You can register online at [www.reynolds.edu](http://www.reynolds.edu) or come to the downtown campus at 700 East Jackson Street.

Thank you,

Nancy Daniel,  
Coordinator of Pharmacy Technician

**J. Sargeant Reynolds Community College  
School of Nursing and Allied Health**



**A CAREER AS A PHARMACY TECHNICIAN**

**What is a Pharmacy Technician?**

Pharmacy Technicians assist and support pharmacists in providing health care and medications to patients. They must have a broad knowledge of pharmacy practice and be skilled in the techniques required to order, stock, package, and prepare medications, but do not need the advance college education required of a licensed pharmacist. Technicians may perform many of the same duties as pharmacists; however, a pharmacist must have the final check of all medications dispensed. Pharmacy is a 24-hour operation.

**Where do Pharmacy Technicians work?**

Pharmacy Technicians work in community pharmacies, retail pharmacies, hospital pharmacies, home health care pharmacies, nursing home pharmacies, clinic pharmacies, nuclear medicine pharmacies, and in mail order pharmacies. Medical insurance companies, medical computer software companies, state and federal prisons, and educational institutions with pharmacy technician training programs have employed some.

**What are the duties of a Pharmacy Technician?**

Pharmacy Technicians assist the pharmacist in all types of tasks including stocking and inventory of prescription and over the counter medications, input of patient information into a computer data base, generate labels, count and measure medications into dispensing containers, follow up with third party insurance companies and do repackaging of medications. They also prepare sterile intravenous medications including chemotherapy and compounding, and operate computerized dispensing and/or robotic machinery. Good communication and interpersonal skills are essential. They must be dependable and punctual.

**What personal qualities should a Pharmacy Technician have?**

Pharmacy technicians must be willing to take directions and work competently without constant instruction by the pharmacist. They must care about, and find satisfaction in, serving the patient. They must enjoy performing precise work

where details can be a matter of life or death and must complete repetitive tasks accurately every time, even in stressful or emergency situations. Many duties require good manual dexterity so they enjoy working with their hands. Good communication and interpersonal skills are also essential and they must be dependable and punctual people since a patient's welfare may depend on their work.

### **Why take this course at J. Sargeant Reynolds Community College?**

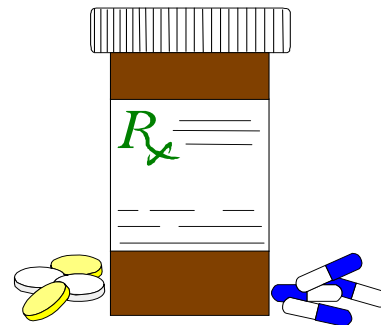
The Pharmacy Tech Program that is taught at J. Sargeant Reynolds Community College has been very successful since we started the program in January 2004. Our instructors are educated in the practice of pharmacy. This two-semester Career Studies Certification program can be completed in nine months and will provide the knowledge and skills necessary to obtain a position as a pharmacy technician in any pharmacy related workplace. In addition, the curriculum is designed to prepare students for the National Pharmacy Technician Certification Examination developed by the Pharmacy Technician Certification Board (PTCB). Courses include class and laboratory work as well as a significant amount of "on the job" clinical training where students receive hands-on practice as actual pharmacy technicians.

### **Salaries State and Nationwide?**

There is a broad range of starting salaries for pharmacy technicians. Salaries depend on the job settings, responsibilities, experience, location, and hours of work. A well-trained experienced certified pharmacy technician can earn from \$9.00 to \$26.00 per hour as a base rate Statewide and Nationwide.

**\*For an application or further information contact the School of Nursing and Allied Health Office (804) 523-5375.**

J. Sargeant Reynolds Community College  
**PHARMACY TECHNICIAN**  
 Career Studies Certificate



**Purpose:** The Pharmacy Technician Program is designed to prepare students to assist and support licensed pharmacists in providing health care and medications to patients. Students will obtain a broad knowledge of pharmacy practice, and Pharmacy Law skilled in the techniques required to order, stock, package, and prepare and dispense medications under the supervision of a licensed pharmacist.

**Occupational Objectives:** Pharmacy technicians work in hospitals pharmacies, retail pharmacies, home health care pharmacies, nursing home pharmacies, clinic pharmacies, nuclear medicine pharmacies, and in mail order prescription pharmacies. Medical insurance companies, medical computer software companies, drug manufacturing companies, food processing companies, state and federal prisons, and educational institutions, also Pharmacy technician training programs have also employed some. Currently, hospitals, home healthcare, and retail pharmacies hire the majority of technicians.

Admission Requirements: General college curricular admission.

<b>COURSE</b>	<b>TITLE</b>	<b>LEC HRS.</b>	<b>LAB. HRS.</b>	<b>CRS. CRE.</b>
HLT 143	Medical Terminology I	3	0	3
HLT 250	General Pharmacology	3	0	3
HLT 261 <sup>1</sup>	Basic Pharmacy I	3	0	3
HLT 263	Basic Pharmacy I Lab	0	3	1
HLT 262	Basic Pharmacy II	3	0	3
HLT 298	Seminar and Project in Health (Pharmacy Technician)	4	0	4
Or	Or	1	15	4
HLT 290	Coordinated Internship			
	Total	13-16	15-18	17

<sup>1</sup> AST 114 should be taken if student does not have a keyboarding speed of at least 25 wpm. AST 114 may be taken prior to or concurrently with HLT 261.