



## Dual Enrollment Information for Students and Parents

Students who wish to take Dual Enrollment classes offered by J. Sargeant Reynolds Community College should be high school juniors and seniors at the time of application. To qualify, they must secure the approval of their high school, parents, and the College. Students must also meet all prerequisites as outlined in the course catalog.

**First-Year dual enrollment students** must complete the following 3 forms. The residency and course request forms must be submitted to the counselor for approval before it is submitted to the College.

<b><i>WEB Application for Admission</i></b>	Students must complete the application on-line at <a href="http://www.jsr.vccs.edu/jsr_ar/high_school_students.htm">www.jsr.vccs.edu/jsr_ar/high_school_students.htm</a> . Because residency status is determined by parents' information, students should consult with their parents prior to beginning the application. Keep the Confirmation page since it contains the JSRCC Student ID #.
<b><i>Residency for Dual Enrollment Applicants Form</i></b>	Parents and students must complete and sign this form.
<b><i>Dual Enrollment Course Request Form</i></b>	The student and counselor must complete and sign this form. Use the Student ID # located on the Confirmation Page of the web application.

**Students already enrolled in a dual enrollment course need only to complete the dual enrollment course request form, and submit it to the counselor.**

**Non-U.S. citizens** must submit copies of all current immigration documentation for the student and parent with the forms. Persons for whom English is not a first language may be required take the English Language Proficiency Test, unless they meet requirements for a waiver.

If the course that you are interested in taking requires that you take the placement exam, you must do so prior to enrollment in the class. It is important that students provide school counselors with a copy of the test results.

*If you have any questions, or have difficulty meeting the deadline, please contact your counselor or the Dual Enrollment Office at 804/523-5789.*