



**Applications are available beginning January 20, 2009 in any Student Success Center and the Offices of Student Life.**

**Applications are due by 3:00 p.m. on February 20, 2009 to a Student Success Center.**

***What is an Ambassador?***

Ambassadors represent JSRCC students in a number of ways:

- Attend all SOAR (Student Orientation Advising and Registration) sessions where they work with small groups of students familiarizing them with the campus, assisting them with class registration, and generally acting as hosts to students.
- Participate in the JSR LEAD program.
- Assist with programming sponsored by the Office of First Year Initiatives.
- Serve on College-wide committees.
- Provide tours of campus to visiting groups.
- Represent the college to outside constituencies.

***What does it take to become an Ambassador?***

- Interested students complete an application including essays and letters of recommendation.
- Potential Ambassadors need to have a 2.5 gpa with a minimum of 6 credit hours completed at JSRCC by the end of the Fall 2008 semester.
- Students must be JSRCC students for Summer 2009, Fall 2009 and Spring 2010 semesters. Students cannot be enrolled at other colleges or universities during those three semesters.
- Selected applicants will be interviewed.
- All Ambassadors complete a mandatory training in summer term.
- Students who have previously completed bachelor's degrees are not eligible to participate in the Ambassador program.

***What are we looking for?***

Students who like working with other students; who are comfortable working with diverse groups of faculty, staff and students; and who truly enjoy being students. Strong study, speaking, "people" and organizational skills are a plus!

***What are the benefits of being an Ambassador?***

- Develop leadership and presentation skills which are sought after by employers and four-year colleges.
- Serve the college community and your fellow students.
- Receive a scholarship.

**For more information, contact Meg Buchanan Foster at  
mbfoster@reynolds.edu or 523-5917.**

J. Sargeant Reynolds  
Community College



**REYNOLDS STUDENT AMBASSADOR PROGRAM**

**STUDENT AMBASSADOR APPLICATION 2009-2010**

**DIVISION OF STUDENT AFFAIRS**

**THANK YOU FOR YOUR INTEREST IN BECOMING A REYNOLDS STUDENT AMBASSADOR!**

Completing and submitting this application is the first step in the Reynolds Student Ambassador (RSA) application process. Please read the entire application carefully and respond to all questions.

The second step in the application process is to contact two references, either professional or academic, and have them either hand deliver a letter of recommendation to any Student Success Center or they may mail the letters to: Reynolds Student Ambassador Program, c/o Meg Buchanan Foster, Coordinator for First Year Initiatives, J. Sargeant Reynolds Community College, Parham Road Campus, P.O. Box 85622, Richmond, VA 23285-5622 (*please be sure to include "Parham Road Campus" in the mailing address, if submitting the letter(s) via mail*).

**All completed applications and your two letters of recommendation must be submitted to any Student Success Center or the Office of Student Affairs (Room 246 Burnette Hall at Parham) before 3:00pm on February 20, 2009.** Be sure to communicate this deadline to your references, as your application will not be considered complete until both of your letters of recommendation are received.

***PLEASE WRITE NEATLY***

## **Part I – Applicant Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Empl ID: \_\_\_\_\_

Email: \_\_\_\_\_ Major: \_\_\_\_\_ GPA: \_\_\_\_\_ (if known)

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (home) \_\_\_\_\_ (cell) Anticipated Graduation Date: \_\_\_\_\_

Number of Semesters at JSRCC (including Spring 2009): \_\_\_\_\_

## **Part II – Reference Information**

Name of First Reference:

\_\_\_\_\_

Name of Second Reference:

\_\_\_\_\_

### **Part III – General Interest Questions**

On a separate piece of paper, please type your responses to the following questions. Your response should be no more than 3 - 4 pages total.

1. Why are you interested in becoming a Reynolds Student Ambassador (RSA)?
2. What do you hope to gain by your experience as an Ambassador?
3. Please list your campus and community activities, including any awards received (attaching your resume is encouraged).
4. Please list your previous work experiences such as internships, work-study, and part-time and summer jobs. Also, please explain how these experiences can contribute to the role of Reynolds Student Ambassador.
5. What personal qualifications do you possess that could contribute to the success of the JSRCC Reynolds Student Ambassador Program?
6. Please provide any additional information that you wish to share with the Reynolds Student Ambassador Search Committee.

### **Part IV – Availability for Interview Sessions**

Once you have submitted your application and your two letters of recommendation have been received, a representative from the Reynolds Student Ambassador Search Committee will be contacting you by telephone in order to set up an interview date, time, and location. You will be contacted after February 23, 2009. This interview session should last no more than 30 minutes. Below is a listing of the days and times that the interviews will be held. No make up dates will be held.

March 2, 2009  
March 3, 2009  
March 4, 2009  
March 5, 2009  
March 6, 2009

Applicants will be selected for an interview based on the quality of their application. All materials must be submitted in order to participate in an interview. No make up dates will be provided beyond those dates listed.

### **Part V – Your Signature**

I certify that the content of my completed application is true and is my original work. I give permission to the staff and faculty of the Reynolds Student Ambassador Search Committee permission to verify my grades using the student information system.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_