INTERPRETER EDUCATION (INT) INSTRUCTORS  
(PART-TIME)

Reynolds is seeking applicants who share in its commitment to students and teamwork. The College supports a culture of life-long learning, celebrating its diversity, and recruiting and retaining star quality employees. We are seeking adjunct instructors to teach asynchronous online courses, as well as synchronous face-to-face, video-to-video, and hybrid courses during the day, evening, and possibly Saturdays at the Parham Road and Downtown campuses.

QUALIFICATIONS REQUIRED: Bachelor’s degree in Interpretation/ASL&IE OR an Associate degree in Interpretation/ASL&IE and valid certification in Interpretation. Two years of related occupational experience in ASL-English Interpretation. The selected candidate must be able to successfully pass the college’s pre-employment security screening.

NOTE: Applicants wishing to be considered to teach online courses will be required to demonstrate certification in online instruction. This is typically satisfied through a 2-semester process where the candidate satisfies all other required qualifications for hire prior to the first semester, then during the first semester the individual is mentored by an ASL&IE faculty member in the course the adjunct plans to teach in the future. Simultaneously, the new adjunct completes “EDU 285: Teaching Online Program (TOP)” through Reynolds and develops the Quality Matters (QM) rubric for the course to be taught. Finally, the trained adjunct instructor teaches the course in the second semester with feedback and guidance from the ASL&IE Program Head.

QUALIFICATIONS PREFERRED: Previous teaching experience. Excellent written and oral communication skills. Excellent computer skills. Valid ASLTA certification. Superior level on SLPI: ASL or similar proficiency assessment. Demonstrated ability to work with a diverse population of faculty, staff and students.

Salary rates commensurate with the education and experience of the applicant.

For further information please contact Dr. Bruce Sofinski in the School of Humanities and Social Sciences at (804) 523-5604 (Voice), (804) 212-1907 (VP) or bsofinski@reynolds.edu.

Please send a completed Commonwealth of Virginia employment application*, resume, official academic transcripts, and three current letters of recommendation to:

Dr. Bruce Sofinski
ASL&IE Coordinator
School of Humanities and Social Sciences
Reynolds Community College
P.O. Box 85622
Richmond, VA 23285-5622

*Please visit the Virginia Jobs website http://jobs.virginia.gov/ in order to complete the Commonwealth of Virginia employment application. Once completed, please print the State application and send the following documents: resume, official academic transcripts, and three current letters of recommendation to the contact person listed above.

J. Sargeant Reynolds Community College does not discriminate on the basis of age, color, disability, family medical history or genetic information, military service, national origin, parental status, political affiliation, race, religion, sex (including pregnancy and gender identity), sexual orientation, or any other non-merit based factor in its employment opportunities, programs, services, and activities. Employment-related inquiries regarding the college’s nondiscrimination policy should be addressed to: EEO Officer, EEO@Reynolds.edu, (804) 523-5877.